Hi, thank you so much for your purchase!

Here is what is needed for your **Standard 4-6 page** website:

Aside from your logo

**HOME:**

Professional photos (taken by a photographer) are **required** for your homepage’s banners to have images, otherwise, your home page will be a standard website banner.

If you have an Instagram page, please provide the correct log-in information for the IG to be linked to your homepage website.

**ABOUT**:

Your ABOUT paragraph should describe your brand. What is it that started your business? When did it begin? And why? Why are you selling what you are selling.

**PRODUCTS/SHOP:**

For this section, it is important to understand:

* We only upload up to 10 products.
  + Please include appropriate pricing sizing, quantity and descriptions for items.
  + Please make sure the images are appropriate for upload (properly cropped, etc).
* Professional photos (taken by a photographer) are **required** for your homepage’s banners to have images, otherwise, your home page will be a standard website banner.

**POLICIES/SHIPPING/RETURNS**

Please make sure your policies and shipping/returns are accurate. What are questions your customers may want answers to?

**CONTACT**

Please ensure that your contact information is correct. It will typically include your social medias and email.

Additionally, please note **we are not responsible for the following:**

* Your monthly subscription to either Wix.com or Shopify
* Content creation (content creation can be purchased starting at $150 per page)
* Finding images for your site
* Domain setup

Some helpful resources to running your website include:

Wix.com

Shopify.com

**PLEASE NOTE\***

We **cannot** begin working on your website until we receive all information in **full.** We kindly ask that your information for your site is to us within **10 business days.** After we receive your information, we will begin working on your website and will be completed within 20-30 business days from receipt of your information. During this time, you will be granted access to view an update before the **30 business day deadline**. Should you receive an update prior to the 20-30 business day deadline, please note that any changes will be rectified after this deadline.

\*If we do not hear from you within 20 days after the original update, your order may be subject to cancellation.

\*If we do not receive your information within 30 days after purchase, your order is subject to cancellation and a **$50** rush fee will be required should you want your order placed back in our queue.

By receiving this document, you agree to the terms and conditions mentioned above.

Should you have any questions, please do not hesitate to email us at [thegirlevan@gmail.com](mailto:thegirlevan@gmail.com) or via our website, evanmonet.com.